

Carlos Ajanel

123 Fake Street
San Marcos, CA 92069
(760)-951-9304

RESUME PROFILE

Outstanding student with experience in secretary work, construction, and supervision of workers. I am looking to apply to an internship in fields involving computer technology, contracting, business or structural planning.

EDUCATION

Completed three years at Mission Hills High School.

Graduation date: June 2016.

G.P.A. 3.87 weighted 3.5 unweighted

EXPERIENCE

Painter/Secretary, San Marcos Painting and Decoratibng

- **Jan 2014 – Present.** Supervision of workers at job site, and occasion labor duties such as installation and furnishing of surfaces before painting. I also create the proposals and invoices, and handle customers on the phone.

Volunteer, Knob Hill Elementary

- **February 2015 – Present.** Supervision of children, giving instructions, and coordination of activities to be done with them.

RELEVANT HIGH SCHOOL STUDIES

Woodshop, Introduction to Business, Pre-Calc, Graphic Design

HONORS, AWARDS, AND MEMBERSHIPS

- **Simon Scholarship Recipient**
Scholarship based on academic achievement and survivor of adversity and obstacles throughout life.
- **M.E.C.H.A Club Member**
Member of club dedicated to Chicanos attempting to enroll into college and to spread awareness of the ethnicity.
- **CSF Member**
Member of club based on academic achievement in rigorous classes. Recognized by the State of California.
- **Horatio Alger Member**
Member of the Horatio Alger society, which is a society dedicated to helping students who have faced adversity and numerous hardship.